

Procedure for filling requests for a Certificate of Birth Resulting in a Stillbirth

History: During the 2003 General Assembly legislation was introduced and passed (HB1450 and SB 1267) to establish a new type of vital record for parents who experience a fetal demise of **twenty weeks** or more. Prior to the legislation the only available documentation was the report of spontaneous fetal death. Effective July 1, 2003 a Certificate of Birth Resulting in a Stillbirth will be issued upon request from the parent.

Note: The Division of Vital Records has spontaneous fetal death reports from 1999 to the present

How to obtain the certificate

- The **parent must mail a written request** to the State Registrar. Included with the request should be a fee of \$12.00 and a legible photocopy of their identification. Stillbirth records are not issued through our walk-in service.
- The request should include the following information:
 - Name of stillborn (optional)
 - Mother's maiden name and married name
 - Father's name
 - Date of event
 - Hospital of occurrence
- If the spontaneous fetal death occurred prior to 1999 it will be necessary for you to submit documentation from one of the following sources.
 - Physician/midwife who provided care to the mother.
 - Documentation from the medical record.
 - Copy of the report of spontaneous fetal death.
 - Funeral Service Director (if they provided a service)
- Copy of identification (see listing under identification)

Upon receipt of the above items the certificate will be mailed to the address provided.